

Hawaii Public Housing Authority
REQUEST FOR QUOTES
Amendment No. 1 to RFQ-PMB-26-2023
Fire and Smoke Damage with Hazardous Vapor Remediation Services

This Amendment No. 1 hereby adds a new Paragraph J. Certified Payroll Submission in Accordance with Section 103-55, HRS, under Section IV. Special Conditions of Request for Quotes No. RFQ-PMB-26-2023 as follows:

“J. Certified Payroll Submission in Accordance with Section 103-55, HRS

During the Contract performance period for award in excess of \$25,000 and services are performed by laborers, the Successful Offer shall submit certified copy of all payroll for employees and subcontractors performing services under the resulting Contract to the HPHA on a weekly basis. The certified copy of payroll shall demonstrate compliance with section 103-55, HRS. The certified payroll shall include the following information:

1. Name of each employee
2. Employees correct classification
3. Rate of pay
4. Daily and weekly number of hours worked
5. Deductions made
6. Actual wages paid

Payroll records for all employees working under the resulting Contract shall be maintained by the Successful Offeror and the Successful Offeror’s subcontractor during the course of the work and preserved for a period of three (3) years thereafter. The Successful Offeror shall make payroll records available for examination within ten (10) days from the date of a written request from the HPHA or any authorized representatives thereof.

Failure to comply with the conditions of this section 103-55, HRS during the Contract performance period shall result in cancellation of the Contract, unless such noncompliance is corrected within a reasonable period as determined by the HPHA. Final payment of the Contract shall not be made unless the HPHA determined that the Successful Offeror has satisfied the requirements of section 103-55, HRS.”